



**Elite Youth & Family
Transitional Living**

**Services, LLC
Home Behavioral Health**

**Technician
Job Description**

Minimum Qualifications:

- Has a bachelor's degree and at least one year of full-time behavioral health work experience
OR
- Has a high school diploma or high school equivalency diploma AND
- 18 credit hours of post-high school education in a field related to behavioral health completed no more than four years before the date the individual begins providing behavioral health services AND
- two years of full-time behavioral health work experience
OR
- Four years of full-time behavioral health work experience

Position Responsibilities:

- Supportive protective oversight of patients
- Enforce and manage daily activities in accordance with the Resident Agreement.
- Supervise and interact in psychosocial rehabilitation; work crews, recreation, social activities, education, etc.
- Ensure that clients receive medications and document accordingly.
- Instruct residents in independent living skills and basic life skills training.
- Enforce healthy habits such as physical development, healthy eating habits, help the client make and keep doctor appointments, and mental health management.
- Maintain a structured routine for the clients and self.
- Know and understand the needs and services identified in Treatment Plans.
- Provide safe transportation for patients. Always adhere to all transportation laws.
- Prepare daily case notes on client's progress and activities in a timely manner and meeting the content expectations.
- Report any abuse, neglect or incidents as outlined in policy and procedures.
- Communicate with peers and supervisors in a timely and professional manner.
- Present himself/herself in professional appropriate attire according to the daily activities planned.
- Ensure their personnel file is maintained. Don't allow required items to expire.
- Read, understand and follow all EYFS Policy & Procedures.
- Participate in training and clinical supervision.
- Be productive, enthusiastic and prepared for each day's work.

Staff Signature: _____ Date: _____